



***DACUM ANALYSIS CHART
FAMILY AND CONSUMER
SCIENCES ORIENTATION**

The DACUM (Developing A Curriculum) process is a proven technique for task analysis.

On November 15, 2006, a panel of experts met at the Springfield Offices of the Illinois Office of Educational Services to conduct a DACUM session for the Family and Consumer Sciences Component of the Curriculum Revitalization Initiative. Five experts from both education and industry worked together to produce a task set for Family and Consumer Sciences orientation lesson development. The resulting chart is presented on the inside of this folder.

Using the tasks identified through the DACUM process, teams of teacher writers will write lesson plans, PowerPoint presentations, and assessments for orientation-level course work in Family and Consumer Sciences.

The lessons will be available to teachers free of charge through the Curriculum Revitalization Initiative project, a funded activity of the Illinois State Board of Education, Career Development and Preparation Division.



ILLINOIS OFFICE OF EDUCATIONAL SERVICES

**DACUM ANALYSIS CHART FOR ORIENTATION
TO FAMILY AND CONSUMER SCIENCES**

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Panel of Experts

Mary Ardapple, Owner Apple's Northside Market Peoria, IL	Deb Holmes, HERO United Township ACC East Moline, IL
Vanessa Bergman, Owner Hair Studio Havana, IL.	Deborah Hopper, ISBE FCS Principal Consultant Springfield, IL
Kim Bourne, Food Service Memorial Medical Center Springfield, IL.	Pam Huff, Teacher Clay City High School Clay City, IL.
Murray Brigham, Exe. Chef Jack & Jo's Steak House Mason City, IL	Laurna Knebel, Teacher OKAW Vo Tech Vandalia, IL
Laura Evans, Catering Mgr. Hilton Hotel Springfield, IL	Marta Lockwood, Exe. DIR. Illinois FCCLA Sullivan, IL
Cindy Garcia, EFE Dir. Madison County CTE Edwardsville, IL.	Doreen Miller, Designer Good's Furniture Kewanee, IL
Dave Gillett, Owner Galesburg Sewing Center Galesburg, IL	Katrina Paddick, Dir. Wilco ACC Romeoville, IL
Kay Harwood, Teacher Dunlap High School Dunlap, IL	Kathie Raiborn, Dir. Rogy's Day Care Peoria, IL
Stacey Hembrough, Dir. Cox Children's Center Springfield, IL	Bonnie Wachter, Teacher Mt. Pulaski High Mt. Pulaski, IL

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Deborah Hopper
ISBE Family and
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Principal Consultant

Orientation to Family and Consumer Sciences

“A Family and Consumer Sciences student must be able to ...”

Duty Areas/General Areas of Competency	Task Competencies								
A. Employability and Workplace Skills	A-1 Display a positive mental attitude	A-2 Practice time management	A-3 Take responsibility	A-4 Dress appropriately to the situation	A-5 Function independently in a team setting	A-6 Work with diverse populations	A-7 Follow rules and instructions	A-8 Practice customer service	A-9 Adapt to a changing environment
	A-10 Demonstrate teamwork skills	A-11 Identify consumer responsibilities	A-12 Demonstrate flexibility	A-13 Utilize stress management techniques	A-14 Define confidentiality laws	A-15 Demonstrate self management skills			
B. Communication Skills: Verbal, Non-verbal, & Written	B-1 Demonstrate active listening skills	B-2 Show respect verbally and non—verbally	B-3 Interpret verbal and non—verbal cues	B-4 Negotiate to solve problems	B-5 Use correct grammar, spelling, and punctuation	B-6 Make an oral presentation	B-7 Formulate a written document		
C. Career Exploration Skills	C-1 Analyze potential career opportunities	C-2 Assess personal career interests and strengths	C-3 Define the concept of entrepreneur	C-4 Define the elements of a basic business plan	C-5 Develop a career plan	C-6 Practice for an interview			
D. Basic Skills	D-1 Use occupational terminology	D-2 Read for comprehension	D-3 Demonstrate health and safety procedures	D-4 Practice sanitation techniques	D-5 Practice socially acceptable behaviors	D-6 Demonstrate procedures and techniques	D-7 Identify community resources	D-8 Demonstrate measurement skills	D-9 Describe elements of design
	D-10 Use basic science principles	D-11 Demonstrate basic computer skills (e.g. Word, Internet, Power Point.)							
E. Technology & Equipment Skills	E-1 Utilize product knowledge	E-2 Use/operate basic equipment	E-3 Use problem solving process	E-4 Produce an end product	E-5 Identify trends in technology				